



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	October 20, 2016 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A, first floor of the Cannon Building
APPROVED:	November 17, 2016

MEMBERS PRESENT

Franco R. Bellafante, Professional Member, Chair, Presiding
Charles Adams, Jr., Professional Member, Vice-Chair
Rhonda West, Public Member, Secretary
James Bielicki, Jr., Professional Member
Carla Cassell-Carter, Public Member
Kelly Katz, Professional Member

MEMBERS ABSENT

Lakiyah Chambers, Public Member

DIVISION STAFF

Meredith Hurley, Administrative Specialist II
Kevin Maloney, Deputy Attorney General
David Mangler, Division Director

CALL TO ORDER

Mr. Bellafante called the meeting to order at 8:42 a.m.

REVIEW AND APPROVAL OF MINUTES

Mr. Katz moved, seconded by Mr. Bielicki, to approve the September 15, 2016, meeting minutes as amended. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Continued Discussion of Plan Certification Notes

Mr. Adams presented a write-up for possible use in certification notes. This is a simple certification that would indicate the person signing off on the plan is currently registered as a professional land surveyor and in good standing. Mr. Adams stated this, in conjunction with the defined responsibilities, would fortify the stance of

professional land surveyors. The Board agreed to review it further on their own and come back with some revisions for discussion.

Review of Substantially Related Crimes List

Mr. Maloney will present the draft changes to the crimes list at the next scheduled meeting.

Follow-Up to Mr. Szymanski Correspondence

There was nothing left to discuss under this subject.

NEW BUSINESS

Review and Consider Final Order on Hearing Officer Recommendations

Mr. Maloney will present the Order for Robert Hughes, for review and signatures, at the next Board meeting.

Wall Certificate

The wall certificate for David M. Miller was signed by Mr. Bellafante and Ms. West.

CORRESPONDENCE

The Board reviewed the correspondence sent in by Mr. Carlton Miller and agreed that they could not provide an advisory opinion or legal advice to the question being asked. A response will be sent to him to relaying this message.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Bellafante was contacted about a surveyor taking over a job where the first surveyor left off. 13.5.5 is the closest regulation he could find pertaining to this situation and asked the Board if the language should be changed to elaborate on this rule. The Board agreed that it did not need to be changed at this time.

Mr. Bellafante has also been approached about changes that were made to the rules and regulations and how that information should be disseminated to the licensees. The Board discussed the possibility of mass notification via some kind of listserv email. Mr. Mangler made a point that these mass emails only work if everyone's contact information is up to date and the Division has seen many emails returned due to lack of updating. Mr. Mangler also mentioned that most professional societies have members that come to board meetings and use the information from the meetings to disseminate to their members. It is ultimately up to the licensee to inform themselves on any changes to the statutes and rules and regulations.

Mr. Bellafante asked the Board how they felt about putting a limit on how many certificate of authorizations one professional in charge can be attached to. There is nothing in the law or rules and regulations that defines the limit on professionals in charge. Ms. Cassell-Carter stated this could be harmful to small business owners.

Mr. Mangler was present to address the concerns that stemmed from the article involving the bridge survey in the Newport area. He discussed the Board's request for the State job classification to drop "surveyor" from the job title that was involved in the bridge project if they are being overseen by engineers and not professional land surveyors. Mr. Mangler stated he will be speaking with human resources to discuss this request but advised that these requests typically do not end favorably.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be held Thursday, November 17, 2016 at 8:30 a.m., Conference Room A, second floor of the Cannon Building, 861 Silver Lake Blvd., Dover, DE 19904.

ADJOURNMENT

There being no further business before the Board, Ms. West moved, seconded by Mr. Bielicki, to adjourn the meeting at 9:54 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Meredith Hurley". The signature is written in a cursive, flowing style.

Meredith Hurley
Administrative Specialist II